



Richland Center High School

HORNET BUZZ

FALL NEWSLETTER 2018-2019

Main Office – 647-6131

Athletics – 647-8603

Fax – 647-8734

Hello RCHS students and parents. The 2018-2019 school year is approaching. Our high school staff is getting ready for the arrival of our students. We hope the students are looking forward to reconnecting with friends and teachers.

Only FRESHMEN will report to school on Tuesday, September 4th. This is our annual STEP UP DAY. It is designed to give our freshmen students a day to become familiar with our building and staff members. **ALL STUDENTS (including freshmen) report to school Wednesday, September 5th.**

Here are some important dates for the beginning of the year:

Fees and Schedule Pick-up	August 28th	8:00 am – 4:00 pm
	August 29th	2:00 – 4:00 pm
Freshman Fees/Schedules	August 29th	4:00 – 6:00 pm
Freshman Orientation	August 29th	6:00 – 7:00 pm
RCHS Open House	August 30th	4:00 – 6:00 pm
Labor Day Holiday	September 3rd	NO SCHOOL for Students
Freshmen Step Up Day	September 4th	Freshmen ONLY
First Day	September 5th	ALL students report
Staff In-Service	September 7th	NO SCHOOL for Students
Picture Day	September 14th	
Senior Night (All seniors & parents)	September 24th	6:00 - 7:30 pm
Homecoming Week	September 24th - 29th	
Picture Retake Day	October 18th	
Early Release	October 18th	Released at 1:15 pm
Fall Parent/Teacher Conferences	October 18th	1:30 - 8:30 pm
Staff In-Service	October 19th	NO SCHOOL for Students

Whom Do I Contact at Richland Center High School

Marcia Dax	Main Office	Attendance Secretary	647-6131 ext. 1502
<i>Student Attendance; Leaving a message for a student; Homework Requests; Enrollments/Withdrawals</i>			
Brenda Coleman	Main Office	Athletic Secretary	647-8603 ext. 1504
<i>Athletic Registration; Game/Meet Information; Accounting; Work Permits</i>			
Jon Bosworth	Main Office	HS Principal	647-6131 ext. 1500
<i>Curriculum & Instruction; Athletics; Activities/Clubs; Discipline</i>			
Steve Board	Main Office	Assistant Principal/Activities Director	647-6131 ext. 1501
<i>Attendance/Ttruancy; Athletics; Discipline; Richland Online Academy Charter School</i>			
Melody Wiinamaki	Student Services	Guidance Counselor	647-6131 ext. 1512
<i>Counseling Services; Transcripts</i>			
Cara Lemke	Student Services	Student District Nurse	647-6131 ext. 1511

Absences

Absences for illness or emergency should be communicated to the RCHS office prior to 9 am that same day. Appointments and extended vacations should be communicated in advance. Students will receive a pre-approved absence form to submit to their teachers.

Athletic Schedules

RCHS and the SWC use rSchool to schedule contests. Any game cancellations, postponements and/or changes will be reflected on rSchool first and then communicated to WRCO and other media platforms. www.southwestwisconsinconference.org

Back to School Night

Thursday, August 30, 2018 from 4-6 pm. Please consider coming over to school to visit with the staff. While you are here, help Hornet Athletics by participating in the Buick Test Drive event, earning cash for our school. In addition, Soccer and Volleyball are both home against Dodgeville this evening. Soccer starts at 5:00 pm, while volleyball starts at 5:45 pm.

Busing

Rural students will receive a postcard and an email from the Skyward website in regards to their busing information from **Kobussen Buses, Ltd.** **If you do not receive or see anything on Skyward please contact Kobussen at (608-647- 4446 opt #1)** prior to the opening of school. City students should board buses at the pickup points most convenient to their neighborhood. The pickup points are: The old community center parking lot, Parking lot of Bancroft D & W 6th St, Corner of 6th and Central, Corner of Park Street Church and E Seminary St, Corner of S Central Ave & Burton St, Corner of Ward and Sheldon, Galaxy Roller Rink (on Clarson St), Parking lot of 1500-1600 W Seminary, Lighthouse Chapel, Veterans Dr Group Stop, corner of Summit Dr and Stori Dr, Corner of Sunset and Rainbow Dr, Wedgewood Dr Group Stop. Watch the local newspapers for times to be at the pickup points. Afternoon drop off points are the same locations.

Cameras

The Board of Education authorizes use of surveillance equipment in the schools to be used exclusively for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism and for enforcing district policies and rules.

Cell Phones, Other Electronic Communication Devices, and Portable Media Players

Students may use their electronic device before school, after school, during passing times and lunch. Electronic devices may be used in classrooms at teacher discretion. Using the device at an unauthorized time will result in its confiscation.

1st offense – device confiscated and returned at the end of the day

2nd offense – device confiscated and returned in one week

3rd offense – device confiscated and no longer allowed in the building

Chromebooks

All RCHS students are issued a Chromebook. They must fill out the Acceptable Use Agreement form included in this newsletter. Students are responsible for the care of their chromebook, case and charger.

Contact and Emergency Information

In an effort to reduce paper and save time for parents, we have the enrollment form ONLINE in Skyward. Parents simply login to change and/or confirm the existing information. Skyward Family Access will be open August 20. Please log into your skyward family access account and follow the steps. If you need help with your skyward password, call the high school office.

Fees

RCHS does have fees associated with attendance and specific courses. These fees should be paid prior to school.

RCHS Student Fees

Activity Pass (25 punches)	\$40.00
Assignment Book (Required)	\$ 5.50
All RCHS locks	\$ 5.00
Band uniform fee	\$13.50
Physical Education Fee	\$ 4.50
Sports fee per sport	\$40.00
Transcript (each)	\$ 3.50
Metals/Welding	\$40.00
Other course fees may apply	

Type of Repair/Cost	Chromebook
FIRST TIME FEE FOR ANYTHING	\$10
Broken Screen	\$50
Broken Keyboard	\$90
Lost Charger	\$50
Damaged Case	\$0 - \$25
Device	\$200

Reimbursement of any unused student fees must be claimed by the end of that academic year. Lunch fees carry over through the end of senior year. Money paid down on music fees is not refundable. Locks become the property of the students and can be reused each year. Only school issued locks may be used for safety reasons.

Free and Reduced Lunch

Paperwork for free or reduced lunch for your child must be completed each school year. You will find a letter explaining the process, along with the proper forms, included with this newsletter. Once completed, forms may be sent to school with students, mailed, or dropped off at the RCHS office.

Frosh Orientation

Wednesday, August 29, 2018. Pay fees and receive schedules anytime between 4:00 and 6:00 pm in the West commons. Orientation runs from 6 – 7 pm in the auditorium.

Guidance Office Information

If you have questions about your schedule, make an appointment to see Mrs. Wiinamaki.

Hours

The RCHS office is open 7:30 am – 4:30 pm. There is a voice message service after hours. Students arriving to school prior to 7:30 am are asked to wait in the east commons until the 7:50 am bell.

Information & Grade Reports via email

The high school office periodically sends information and updates about RCHS thru mass emails in the skyward system. In addition, the RCHS staff sends out grade reports via email every two to three weeks. Please ensure your email address is current to receive these updates/reports.

Inservice & Early Release Dates

Teacher Inservice (NO SCHOOL for students):

Sept 7, 2018, Oct 19, 2018, Jan 18, 2019, Mar 1, 2019, Jun 7, 2019

Early Release Dismissal at 1:15 pm:

Oct 18, 2018, Nov 2, 2018, Jan 17, 2019, Mar 22, 2019, May 10, 2019, Jun 6, 2019

Insurance Waiver/Student Accident Insurance

RCHS needs either the insurance waiver, included with this newsletter, or the Student Accident Insurance form to be completed. The student accident insurance is a low cost option to insure your child (or to supplement your insurance). Please sign the waiver indicating you have insurance or choose one of the coverage options. The insurance forms are available in the RCHS office.

Medications

If a student needs to take medication at school, the medication must be kept in the main office and a medication form must be filled out. A doctor's signature is required for permission to take prescription medication at school. Medication must be in the original container. The Richland School District has Ibuprofen, Tylenol, and cough drops available for your child when they may need them. Before students can receive medications, we must first have parent/guardian permission.

The form that covers any medications, including prescription, and OTC medications is included. Please return the form to school if your child will be taking any medications at school.

Release of Information to Military Recruiters

Federal Law requires that we provide directory information (i.e. name, address, phone number) for upperclassmen to military recruiters upon their request. Students and parents have the right to have this information withheld, but must request that this be done each school year. If you wish for that directory information not to be released to recruiters, please contact the High School office.

School Calendar

A copy of the 2018-19 school calendar has been included.

Senior Dates

September 24	6-7:30 pm	Senior night - FAFSA and College Planning Presentations
October 3	9-11 am	Wisconsin Education Fair
	12-3 pm	College Application Bootcamp

Senior Pictures

It's never too early to submit your senior's picture and baby picture for the yearbook. These need to be sent electronically to the following address yearbook@richland.k12.wi.us. Senior portraits need to be in a portrait, not landscape orientation. While senior pictures do not need to be taken by a professional, they should be professional in appearance and nature.

Skyward Family Access

If you need assistance gaining access to skyward, contact the RCHS office. Family access will give you information on your child's attendance, lunch \$ balance, family contact information and grades. You may access all of your children under the same account login/password. There are also skyward apps available for Apple and Android devices.

Social Media: Facebook, Twitter, and Instagram

Did you know that you can follow Richland School District across social media? Follow us on Facebook, Instagram, Twitter, and YouTube at the handles below!

Facebook: @RichlandDistrict

Twitter: @RichlandSchools

Instagram: @RichlandDistrict

YouTube: RichlandSD

We love celebrating our #RichlandPride students each and every day and keeping you up to date on important information and reminders. Please note that if you need to communicate questions or concerns with RSD, we encourage you to contact us directly at the school via phone or email instead of through our social media channels.

Student Names and Pictures

Student names and pictures may be used in the promotion of school support organizations. Parents who do not want their child's name or picture to be used in such promotion must notify the school in writing.

Student Picture Day at RCHS is September 14th

Picture day is coming early this year at RCHS. Mark your calendars and smile big on Friday, September 14, 2018. Picture order information will be sent home with students the first week of school, including online order opportunities.

QUICK \$50 CASH is a completely anonymous program that rewards our students with \$50 for providing administration or police with information that take illegal or unsafe items out of our school and keep our students safe! Students will be awarded the \$50 IF:

- Ø Any weapon is confiscated
- Ø Any drugs or alcohol are found on School Grounds

For more information:

1. See Mr. Bosworth/Mr. Board
OR
2. Call 647-CLUE or 647-2583
(Non recorded phone line)
3. To remain anonymous you will be assigned a number.
4. Report the information.
5. Call back the next day to see if you are eligible for a reward.



Accommodating A Student's Religious/Personal Beliefs

All requests shall be considered individually, based upon State and Federal guidelines.

Parent(s) or adult students may make a request for reasonable accommodation for instruction, examinations, and other academic requirements by following the steps listed:

- A. The request shall be made to the student's teacher, and should be specific to the material that is objectionable.
- B. If a satisfactory accommodation is not reached, the parents should appeal in writing to the building level administrator within five (5) business days.
- C. The building level administrator shall meet with the parents. The building level administrator shall inform the parent(s) or adult student in writing of the decision within five (5) business days.
- D. If a satisfactory accommodation is not reached, the parents should submit an appeal to the District Administrator. The District Administrator shall meet with the parents in an effort to resolve the situation. The District Administrator shall inform the parents of the decision, in writing, within five (5) business days.
- E. If a satisfactory accommodation is not reached, the parents should submit a written appeal to the Board of Education. The Board shall meet and hear the request for accommodation at the next regularly scheduled meeting. The parent(s) or adult student shall receive a written decision within five (5) business days of the board meeting.
- F. If a satisfactory accommodation cannot be reached, the parents may appeal to the Superintendent of Public Instruction, in accordance with the provisions of state law.

During the time a reasonable accommodation is being discussed, the student will not be subjected to the objectionable material. The student may be assigned other work for the work missed, and another place of study. The student may be tested on the alternatively assigned work. Accommodations made under this policy shall be provided to students without prejudicial effect.

Bullying

Richland County High School (RCHS) does not condone bullying. In short, bullying is deliberate words or actions intended to cause fear, intimidation or harm. Bullying may be repeated behavior and/or involve an imbalance in power. Please understand that we cannot eliminate all conflict from your child's life, but if behavior fits the definition of bullying we will work to make it stop.



Reports of bullying may be made verbally or in writing and may be made confidentially. All reports will be taken seriously and investigated. Students engaging in bullying behavior may receive consequences up to and including suspension and/or expulsion. The Richland Board of Education revised policies on student bullying 540, harassment 544, and nondiscrimination 545. They can be viewed on the RSD website. <http://www.richland.k12.wi.us>

Please visit the RCHS website, where you will find additional information, including the student handbook. <http://www.richland.k12.wi.us/RCHS/index.html>